

CURB APPEAL PROGRAM APPLICATION

A City of Fort Wayne **Community Development Pilot** Program



Applicant Name: _____
(must be property owner)

Property Address: _____ Fort Wayne, IN _____

Mailing Address (If Different):

Phone Number: _____ Email Address: _____

Property Type: ☐ Owner-Occupied ☐ Rental (must be current Housing Choice Voucher)

How many adults live at this address as their primary residence? _____

Please check ALL projects that you might do:

- | |
|--|
| <input type="checkbox"/> Landscaping: Tree, flower, shrub, bush, vegetation, other landscaping materials (mulch, stone, pavers, etc.) or <u>one-time</u> lawn maintenance |
| <input type="checkbox"/> Trim, Removal: Tree, stump, or shrub |
| <input type="checkbox"/> Power Washing: Exterior only |
| <input type="checkbox"/> House: Siding repair, replacement, painting, staining |
| <input type="checkbox"/> Fencing: Installation, repair, painting, staining |
| <input type="checkbox"/> Deck, Porch, Step, Railing: Installation, repair, replacement, painting, staining |
| <input type="checkbox"/> Window, Door Trim: Installation, repair, replacement |
| <input type="checkbox"/> Gutter, Soffit, Fascia: Installation, repair, replacement |
| <input type="checkbox"/> Lighting, Security Camera: Installation, repair, replacement |
| <input type="checkbox"/> Tuck-pointing, Masonry: Reconstruction of the building / existing masonry |
| <input type="checkbox"/> Private Walk, Driveway, or Driveway Apron: Installation, repair, replacement |
| <input type="checkbox"/> Handicap Accessible Needs: Exterior only |
| <input type="checkbox"/> Other: If checking this option, you MUST call 260-427-2524 BEFORE submitting |

A COMPLETE APPLICATION INCLUDES:

1. **Applicant's ID:** Driver's license, state issued ID, passport OR other government-issued ID
2. **Completed W-9 form**
3. **Income/Rent Verification:**
 - **For Owner-Occupied Homes:** Copy of most recent federal tax return for every adult member of the household
 - **For Rental Properties (must be current Housing Choice Voucher tenant):** Current Housing Choice Voucher Documentation

TO SUBMIT ONLINE:

Please complete the application & submit required documents at www.curbappealfortwayne.com.

TO SUBMIT IN PERSON:

Please bring the complete application form and required documents to:
200 E Berry Street, Suite 320 - Citizen's Square, Community Development
(parking is free for 2 hours in lot).

PLEASE ACKNOWLEDGE AND SIGN

- ☐ I acknowledge that any projects started, or materials purchased **BEFORE** getting an approval letter **will NOT be reimbursed** by Curb Appeal.
- ☐ I acknowledge that I do **NOT** plan on completing a project on a **detached garage or accessory building** **OR** that I have already gotten approval from **260-427-2524**.
- ☐ I acknowledge that I am **NOT** a City employee **OR** if I am a City employee that I have submitted the **Conflict of Interest Form** **WITH** my application.
- ☐ I acknowledge that the City has permission to use any **photos** and write any **narratives** regarding this project.

By signing this form, I request to apply for the Curb Appeal Program. I acknowledge that submitting this application does NOT mean that I have been approved or accepted into the Program or that I will be reimbursed for any expenses. I further acknowledge that I meet all requirements of the Program. Any other form of communication is not a valid acknowledgement of admittance into the program.

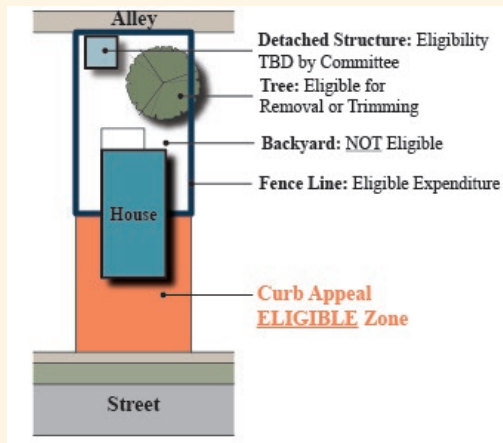
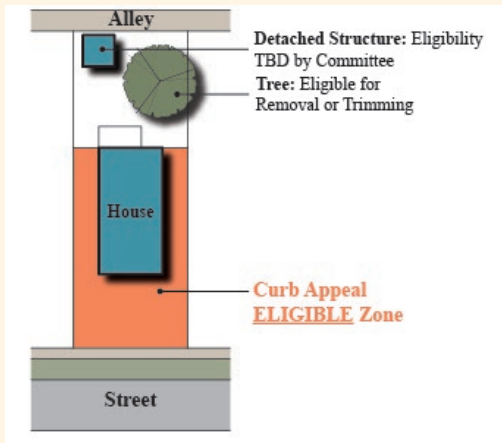
Complete applications will be reviewed on a first-completed, first-processed basis.
If you have questions, please email curbappeal@cityoffortwayne.org or call **260-427-2524**.

Signature

Date

IMPORTANT INFORMATION

The Curb Appeal Program does NOT reimburse backyard projects.



Exceptions are:

- **Trees** can be cut down in the backyard with Curb Appeal
- If you are **painting** your house or replacing **siding**, the ENTIRE house will be covered, including the back
- If you are replacing **gutters, fascia, and soffits**, the ENTIRE house will be covered, including the back
- If you are replacing **at least one window** in the eligible area, Curb Appeal will cover to replace windows on the ENTIRE house, including the back.

If you are unsure about the eligibility of your project, please call 260-427-2524.

You CANNOT be reimbursed for:

- **Work that you do yourself**, OR for work that you pay someone else to do if that person is NOT a professional licensed worker. You will ONLY be reimbursed for any work that you pay a **LICENSED PROFESSIONAL** to do.
- **Tools** for a project. (HOWEVER, Curb Appeal WILL reimburse the cost of renting specialized equipment, such as scaffolding)
- **Permits** needed to complete a project
- **Annual plants** - Only perennial plants are eligible for reimbursement
- **Lawn chemicals** such as fertilizer or pesticides
- **Recurring lawn maintenance** such as lawn mowing services

Projects must be completed, and Reimbursement Requests submitted by THURSDAY, SEPTEMBER 26TH, 2024 AT 4:59 PM.